

Fort Halifax Park Implementation Committee

Minutes

September 9, 2011

Attendance: Ray Caron, Gerry Poissonier, Elery Keene, Abby Roy, Daniel Tortora and Michael Heavener

Excused: Kathryn Jurdak and Dennis Dacus

Absent: Carl Croce, Jason Fitch, Judi Bouchard and Steve Russell

Meeting was called to order by Ray Caron at 6:05 pm.

1. The first order of business was to elect a Chair.

Motion: Gerry Poissonier made a motion to nominate Ray Caron as Committee Chair and Elery Keene seconded the motion. There were no other nominations so nominations were closed.

Vote: 6 YES 0 NO – Ray Caron Elected as Chair

2. There was a discussion about the purpose of the Implementation Committee which is to **create a detailed, phased, development plan with cost estimates based on the Fort Halifax Park Concept Master Plan adopted by the Winslow Town Council.**

3. There was a lengthy discussion regarding an email Elery Keene received from Steve Clark. In the email Mr. Clark noted: *His organization, AEHS, has been helping with the inventorying of all of the Daughters of the American Revolution (DAR) plaques along the route of the Arnold Expedition. Mr. Clark indicated Winslow has a plaque affixed to a large bolder on Lithgow St., right across from the Congregational Church. The town is maintaining the lot the bolder and plaque sit on. The plaque was installed by the Fort Halifax Chapter, DAR, in 1919. Mr. Clark said its location does not cause many visitors and it's in a location that has little appeal. Mr. Clark was questioning if the Town was interested in moving the plaque and bolder to the Fort Halifax Park where they would be seen more frequently.*

Motion: Elery Keene made a motion that the Committee will consider relocating the DAR Plaque and bolder to an appropriate place within the Fort Halifax Park. The motion was seconded by Gerry Poissonier.

Vote: 6 YES 0 NO - Motion Passes

(Later in the meeting the Committee decided to hold the next meeting at the Ft. Halifax Park to discuss the possible locations for the placement of the bolder and plaque within the Park. That meeting was scheduled for Tuesday, Sept. 13th at 5:00 pm.)

4. Elery Keene stated he had two (2) bronze plaques at his house that he removed from the inside of the Fort for security reasons. Elery said he would bring them to Mike H. and Mike will inform the State.

5. There was some discussion about the length of time the Committee should take to create a detailed, phased, development plan with cost estimates. Elery mentioned that six months should be long enough to develop such a plan. Ray suggested the plan should be completed in time for it to be considered during the upcoming budget cycle for the municipal budget. Mike suggested we may want to begin working with the railroad to move the crossing since that will likely take a long time to complete.

Action Item: Mike H. will contact DeWan & Associates to get a cost estimate for them to help the committee create a detailed, phased, development plan with cost estimates.

6. There was some discussion about how funds will be raised to complete the development within the Park. Sources of funding are:

- a) Government (State & Local)
- b) Govt. Grants
- c) Private Grants
- d) Private Donations

There was some discussion about hiring a professional grant writer to help us secure funds for Park development.

Action Item: Mike H. will contact Sally Harwood for the name and contact info for a grant writer.

Action Item: Daniel T. volunteered to contact his friend, Doug Cubason(sp) who may be of assistance to us in identifying funding sources.

7. The meeting adjourned at 7:35 pm.

Next meeting is scheduled for Tuesday, September 13th, at 5:00 pm in the Fort Halifax Park.