

# Fort Halifax Park Implementation Committee

## Minutes

September 29, 2011

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Attendance: Ray Caron, Gerry Poissonier, Elery Keene, Abby Roy, Daniel Tortora, Jason Fitch, Carl Croce, Dennis Dacus, Judi Bouchard and Michael Heavener

Excused:

Absent: Steve Russell, Kathryn Jurdak

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Meeting was called to order by Ray Caron at 6:32 pm. in the Winslow Town Council Chambers.

1. **Approval of Minutes:** Approve minutes from Sept. 9<sup>th</sup> and 13<sup>th</sup> meetings.

**Motion:** Jason Fitch made a motion to accept the minutes from the September 9, 2011 and September 13, 2011 meeting. The motioned was seconded by Gerry Poissonier. **Vote:** 10 YES 0 NO

2. **Status of Boulder Relocation:** Mike H. reported that he had contacted Steve Clark regarding moving the boulder from Lithgow Street into Ft. Halifax Park and that Steve asked that he be given some time to discuss the relocation with the Daughters of the American Revolution (DAR). Before the boulder is moved Steve and a representative from DAR will likely meet with us at the Park to view and discuss the new site.

Mike H. also reported that he had discussed the moving of the boulder with the Public Works Director, Paul Fongeme, and Paul said PW was capable of moving the boulder.

3. **Status of Contact with Douglas Cubbison:** Mike H. reported he has not yet contacted Doug Cubbison regarding grant writing services.

Carl C. stated that KMT uses Jasa Porciello for grant writing services and he agreed to send Mike H. her contact info. Gerry P. added that he too is capable of assisting with grant writing once suitable grants are found.

**Action Item:** Mike H. will get estimates from the grant writers regarding the cost for their services and what the services would entail.

4. **DeWan Proposal:** There was a discussion regarding a proposal from Terrance DeWan & Associates to lead a team of consultants to develop a detailed design plan for the park at a cost of \$22,000.00.

**Motion:** Jason Fitch made a motion to get a similar estimate from Al Hodgdon and Boyd Snowden. The motion was seconded by Judi B. **Vote:** 10 YES 0 NO

**Action Item:** Mike H. will request the estimates from Al Hodgdon and Boyd Snowden.

5. **New Business:** There was some discussion about forming a Fundraising Subcommittee but the committee concluded it was too early to do that now.

6. The meeting adjourned at 7:40 pm. (Motion by Jason F. and seconded by Dan T.)

Next meeting is scheduled for **Thursday, October 13th, at 6:30 pm** at the Winslow Town Office.