



Town Manager's Report

Submitted by:
Michael W. Heavener

Town of Winslow - In the heart of Central Maine representing People, Pride and Progress.

February 3, 2009

My Scheduled Events:

- 2/5 @ 3:00 pm—
Mtg. with Johnny's
Selected Seeds
- 2/5 @ 4:00 pm—
Salary Review
Comm Mtg.
- 2/5 @ 5:00 pm—
Comp Plan Mtg.
- 2/9 @ 7:30 pm—
Town Council Mtg.
- 2/11 @ 7:30 am—
Area Managers'
Mtg.
- 2/11 @ 9:00 am—
Mtg. with School
Dept.
- 2/12 @ 12:00 pm—
Chamber Public
Policy Mtg.
- 2/18 @ 7:30 am—
United Way Board
Mtg.
- 2/19 @ 9:00 am—
FEMA Training
- 2/20 @ 7:30 am—
CIT Mtg.

Comprehensive Plan is Ready for Council Consideration

Nearly two years ago the Town Council authorized the formation of a Comprehensive Planning Committee. The committee was tasked with updating the Town's Comprehensive Plan. Over a twenty (20) month period and after many hours of meetings the final draft of the plan was completed. On January 27, 2009 the Maine State Planning Office gave their approval of the plan.

At your February 9, 2009 Council Meeting you will be taking action on Council Order No 1-2009, which if approved would adopt the plan.

The following are members of the Comprehensive Planning Committee:

Dominic Carter
Elery Keene
Frank Stankevitz
Gerald Saint Amand
Jerome LeClair
Ken Fletcher
Larry Fleury
Mike Parker
Paul Dunbar
Peter Garrett
Richard Browning
Todd Violette
Vladimir Blazanin
Michael Heavener

Committee members will be present at the meeting, as well as, MacGregor Stocco from KVCOG to answer any questions you may have. Mr. Stocco was instrumental in the development of the plan.

Resolution No. 5-2009

In your council packet is Resolution No. 5-2009, which if approved would allow me to sign a contract with the City of Waterville to share IT staff. Our previous contract expired on June 30, 2008.

The contract requires that we pay a minimum each month of \$450 for up to 10 hours of service. Beyond the 10 hours we will pay \$45 an hour. These rates have not changed from the previous contract.

I have been pleased with the services we have received from the IT staff and I am hopeful this contract can be renewed.

ALCOM Inc. CDBG Request

Last month I reported I had submitted a letter of intent to apply for CDBG's economic development program on behalf of ALCOM Inc. ALCOM is planning to relocate their business from Waterville to our Industrial Park on the Augusta Road.

The application for the grant is due on March 6, 2009. I have been working with ALCOM, KVCOG and the Maine Department of Community and Economic Development to complete the application. I do not expect to have the application ready for Town Council consideration until Monday, February 23rd.

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I am requesting that a special Council meeting be scheduled for Monday, February 23rd beginning at 7:00 pm. From 7:00 pm to 7:30 pm a Town Council workshop on Tax Increment Financing (TIF) will be conducted. ALCOM is requesting a TIF as part of their overall project.

Then beginning at 7:30 pm we will conduct a public hearing on ALCOM's CDBG application. The public hearing is a requirement of the grant application.

Following the public hearing the Town Council can then act on a resolution that will authorize me to submit the CDBG application.

Community Catalyst Event

Members of our Sustainability Committee (*Catherine Nadeau, Elery Keene, Jim Veilleux, Shelley Phillips and myself*) attended a three day workshop (*Jan. 17th—19th*) that focused on energy conservation and developing sustainability goals for this region. In your packet is a handout titled "The Community Catalyst for Energy Conservation and Sustainability". Contained in that document is an Action Plan that is a product of the workshop.

Our Sustainability Committee will be meeting in the coming months to discuss what portions of the plan should be implemented here in Winslow.

Dallaire Street Update

As I have reported in the past I have been in ongoing discussions with both FEMA and MEMA regarding concerns about the Dallaire Street Slope.

I am planning to attend a one day FEMA workshop with our Code Enforcement Officer on February 19th in Wiscasset. The workshop is a requirement if we want to be eligible for grant funds from FEMA to help address our concerns about the slope.

If after the workshop, it appears we may qualify for grant funding then I will schedule a meeting between the Dallaire Street Residents, FEMA and MEMA to discuss their options and what they can expect from FEMA.

Once the Town's options become clear I will present those options to the Town Council for consideration.

Johnny's Selected Seeds Reports Problem with a Leaking Roof

Harry Fraser contacted me this week and reported Johnny's Selected Seeds has a serious problem with a leaking roof. The problem area is located in a portion of the building where roof repairs have not yet been made.

I will be meeting with Mr. Fraser on Thursday (Feb 5th) to discuss the issue further.

Cable Franchise Agreement to Expire

In your packet is a notice from Time Warner Cable that the Town's Cable Franchise Agreement will expire on October 14, 2011 and that they seek to renew the agreement.

A Council position on our Cable TV Committee is vacant and should be filled before the renewal process begins. I will be seeking a council appointment to this position at Monday night's meeting.

Town Employees Recognized

In January of this year the Town of Winslow received the Public Service Division Leader award from the United Way of Mid-Maine because of the employees' generous contributions to United Way.

On Monday, January 26th, several Town Employees were recognized by the St. John Regional Catholic School for their contributions to the Winslow Community.

The dedication of the Town's employees to this community is reflective of the leadership at the Town Council level. Your continued support of our staff and sincere concern for our citizens encourages and promotes staff loyalty—Thank You.