



Town Manager's Report

Submitted by:
Michael W. Heavener

Town of Winslow - In the heart of Central Maine representing People, Pride and Progress.

September 3, 2008

My Scheduled Events:

- 9/05 @ 10:00 am—Mtg with Town Councilor Roland Michaud.
- 9/08 @ 7:30 pm—Town Council Mtg.
- 9/09 @ 7:30 am—United Way Mtg.
- 9/09 @ 2:30 pm—Mtg. with Al Hodsdon & Mike Dube
- 9/09 @ 3:30 pm—Mtg. with Mr. Vitale RE: Town Forest
- 9/10 @ 2:00 pm—Department Head Mtg.
- 9/11 @ 5:00 pm—Central Maine Growth Council Annual Mtg.
- 9/15 @ 5:00 pm—Mtg. RE: AOS
- 9/16 @ 7:30 am—Growth Council Mtg.
- 9/16 @ 6:30 pm—Comprehensive Planning Committee Mtg.
- 9/17 @ 7:30 am—United Way Board Mtg.
- 9/17 @ 5:00 pm—KVCOC Annual Mtg.
- 9/18 @ 12:00 pm—Chamber Public Policy Mtg.
- 9/19 @ 7:30 am—CIT Mtg.

School Regional Planning Committee Formed

At the last Town Council meeting I reported that the School Committee had decided to form an “Alternate Organizational Structure” (“AOS”) as an alternative to forming a Regional School Unit (RSU).

The School Committee is exploring an AOS arrangement jointly with the City of Waterville and the Town of Vassalboro. The School Committee asked Town Council Chairman Saint Amand to appoint a Town Councilor to a new Regional Planning Committee (RPC) that will be tasked with developing an AOS plan. As a result Town Councilor Brad Grant was appointed as the Council representative to the new RPC. Other RPC members for the town are Wendy Roy, Joel Selwood and myself.

Vassalboro, Winslow and Waterville will hold a Joint School Committee Meeting at 5:45 on September 15th at Mid-Maine Technical Center, 3 Brooklyn Avenue, Waterville. A Question & Answer session will be conducted by Richard Spencer who is an attorney and an “expert” in respect to an “AOS”.

Over the next few months the new RPC’s goal is to have a completed AOS plan that has been approved by the Commissioner of Education and by the voters in each of the three communities before the end of January 2009. If approved by the voters the AOS

plan would take effect July 1, 2009

Halifax Dam Removal Project Updates

DALLAIRE STREET—Monitoring of the Dallaire Street slope is continuing and our Police and Fire Departments are maintaining a presence there.

SEWER LINE—Sewer line work is continuing and the new line is expected to be in place by Monday September 8, 2008, which coincides with the beginning of Sebastcook Lake’s seasonal drawdown.

Engineer Al Hodsdon has reported that cover over the existing sewer line is better than originally expected. He said because of this approximately 120 feet less of sewer line will need to be replaced on the south side of the river. Mr. Hodsdon said they are still evaluating the northern side of the river to determine what will actually need to be replaced there.

RIPRAP—Sebago Technics reported that FPLE will be providing them with a basic plan for the riprap and schedule for placement by the end of the day on September 3rd. FPLE has provided a verbal description of their riprap plan to Sebago Technics, which they report sounds conceptually appropriate.

PERMIT EXTENDED—The Army Corp of Engineers has extended FPLE’s in stream work window to September 30th of this year.

Fire Chief Cost Sharing Arrangement

The following is the cost sharing arrangement we have with the City of Waterville for the Fire Chief's position:

| | |
|-------------------|-----------------|
| Salary | \$65,000 |
| Vehicle | \$4,200 |
| Uniforms | \$1,000 |
| Health Ins. | \$11,540 |
| Retirement | \$1,885 |
| Workers Comp | \$2,910 |
| Mtgs, Dues, Conf. | \$1,500 |
| Unemployment Ins | <u>\$1,500</u> |
| TOTAL | \$89,535 |

Waterville's share is \$53,721

Winslow's share is \$35,814

Recommendation for the Formation of a Charter Amendment Committee

Over the past two years various Town Councilors and the Town Attorney have pointed out some errors and inconsistencies in our existing Town Charter. For this reason I am requesting that the Town Council form a "Charter Amendment Committee" to develop a "Proposal of Amendments" that would ultimately be presented to the voters for approval. Although the needed corrections are minor the charter serves as the Town's constitution and should be void of such errors.

Combined Sewer Overflows Update

At our last Town Council meeting the Town Council

asked the Public Works Director and myself to prepare some options the Council could consider to help address the CSO issue.

In your packet is a memo from Public Works Director John Giroux dated August 20, 2008 that outlines three (3) options. This memo is the result of Mr. Giroux and I meeting to discuss the issue.

Mr. Giroux will not be at our Town Council meeting this month because he will be on vacation. He has asked that we continue discussion of the issue at the Town Council meeting in October. There is no need to rush to a decision at this time because any corrective action would likely not occur until September of 2009.

Benton Avenue Construction Update

Due to wet weather in July, ledge removal and water main replacement, the paving date has been pushed back to the last week of September or first week of October. Loam and lawn hydro-seeding will occur this fall.

Library Code Update

During the process of updating our Library Code I learned that the Library maintained the following bank accounts that have not been included in the Town's annual audit:

| | |
|---------------|---------------------|
| Checking Acct | \$1,128.98 |
| Checking Acct | \$98,364.91 |
| Savings Acct | \$1,400.81 |
| CD | \$31,413.73 |
| CD | <u>\$27,848.95</u> |
| Total | \$160,157.38 |

After speaking with the Auditors and the Town Attorney I am taking steps to convert these accounts to Town accounts. I have also included these accounts in this year's audit. I will be including these accounts in future monthly financial reports to the Town Council.

Freedom of Access Training Reminder

Before November 1, 2008 you must thoroughly review the FAQ sheet and complete the certification document (*included in last month's packet*) or you must attend an approved training course and complete the certification document.

KVCOG 41st Annual Meeting

KVCOG's Annual meeting is being held on Wednesday, September 17th at the Grandeur Sun from 5:00 pm to 8:00 pm. The guest speaker is President & CEO of Maine and Company Matt Jacobson.