

TOWN OF WINSLOW, MAINE
REGULAR COUNCIL MEETING
Minutes of Meeting
February 9, 2009

REGULAR MEETING

1. Roll call attendance was taken with six (6) members present:

Brad Grant, Paul Manson, Roland Michaud, Catherine Nadeau, Steven Russell and Gerald Saint Amand.

Michael Heavener, Town Manager was present along with Frank Stankevitz, CEO, Paul Dunbar, Comprehensive Plan Committee Chairman, Macgregor Stocco, KVCOG and several members of the Committee.

2. Approval of Minutes of Previous Meetings:

Motion by Mr. Saint Amand and seconded by Mr. Grant that the minutes of the meeting held on January 12, 2009 be approved. Motion Carried. Unanimous.

3. Communications

- a. Legislative Update

No comment

- b. Other

1. Copy of Minutes from Kennebec Water District meetings held December 18 & January 8.
2. Copy of Minutes from Winslow School Committee Meeting held January 5.
3. Copy of Winslow School Committee Agenda for February 2.
4. Copy of Maine Municipal Association Dues and Service Program.
5. Copy of Minutes from Kennebec Sanitary Treatment District December 16 meeting.
6. Copy of letter from Susan Collins, United States Senator.
7. Copy of January 13, 2009 Election Certification.
8. Copy of 2008 Central Maine Economic Report from Mid-Maine Chamber of Commerce.
9. Copy of Minutes from Planning Board Meetings held May 15, June 5, June 18, August 6, September 3, October 1, November 5, December 3, and December 17.
10. Copy of The Community Catalyst for Energy Conservation and Sustainability booklet.

11. Copy of the Franchise Renewal Notice from Time Warner Cable.

Motion by Mr. Saint Amand and seconded by Mr. Manson to approve the Bangor Savings Bank Resolution of Lodge, Association or other similar Organization. Motion carried. Unanimous.

4. Reports of Committees and Commissions

a. Assessor's Tax Abatements and Supplemental Tax Bills

Abatements:

2008/2009	Auger, Mark R 456 Benton Avenue Winslow ME 04901 Map 22 Lot 2 Farmland parcel coded incorrectly.	\$ 135.28
2008/2009	Auger, Mark R 456 Benton Avenue Winslow ME 04901 Map 22 Lot 9A Farmland parcel coded incorrectly.	\$1,074.64
2008/2009	McCarthy, Rickmond & Michelle 88 Quimby Lane Winslow Me 04901 Map 12 Lot 36 Tree Growth not applied.	\$ 573.00
2008/2009	McCarthy, Rickmond & Michelle 88 Quimby Lane Winslow ME 04901 Map 12 Lot 37 Tree Growth not applied.	\$ 277.45

Motion by Mr. Michaud and seconded by Mr. Saint Amand to approve the Tax Abatements totaling \$2,060.37. Motion carried. Unanimous.

Supplemental Tax Bills:

2008/2009	Sears, Archie & Penny 880 Benton Avenue Winslow ME 04901 Map 4 Lot 1 "On" House missed in revaluation-only charged for business.	\$1,377.95
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2008/2009 Dunn, Alan \$ 494.91
1438 Albion Road
Winslow ME 04901
Map 12 Lot 4

Parcel in Farmland, 2 acres sold. Five year back taxes plus interest.

Motion by Mr. Michaud and seconded by Mr. Saint Amand to approve the Supplemental Tax Bills totaling \$1,872.86. Motion carried. Unanimous.

b. Appointments

Motion by Mr. Michaud and seconded by Mr. Saint Amand to reappoint Richard Hughes to the Board of Assessment review for a 5-year term Motion carried. Unanimous.

Motion by Mr. Michaud and seconded by Mr. Saint Amand to reappoint David Lafountain to the Safety Committee for a 5-year term. Motion carried. Unanimous.

Motion by Mr. Michaud and seconded by Mr. Saint Amand to reappoint Mrs. Nadeau and Mr. Michaud to the Kennebec Valley Council of Government board. Motion carried. Unanimous.

Motion by Mr. Saint Amand and seconded by Mr. Grant to appoint Mr. Manson to serve with Mr. Heavener on the Cable T.V. committee. Motion carried. Unanimous.

c. Town Manager Report

Comprehensive Plan is Ready for Council Consideration

Nearly two years ago the Town Council authorized the formation of a Comprehensive Planning Committee. The committee was tasked with updating the Town's Comprehensive Plan. Over a twenty (20) month period and after many hours of meetings the final draft of the plan was completed. On January 27, 2009 the Maine State Planning Office gave their approval of the plan.

At your February 9, 2009 Council Meeting you will be taking action on Council Order No 1-2009, which if approved would adopt the plan.

The following are members of the Comprehensive Planning Committee:

Dominic Carter
Elery Keene
Frank Stankevitz
Gerald Saint Amand
Jerome LeClair
Ken Fletcher
Larry Fleury
Mike Parker
Paul Dunbar
Peter Garrett
Richard Browning
Todd Violette
Vladimir Blazanin
Michael Heavener

Committee members will be present at the meeting, as well as, MacGregor Stocco from KVCOG to answer any questions you may have. Mr. Stocco was instrumental in the development of the plan.

Resolution No. 5-2009

In your council packet is Resolution No. 5-2009, which if approved would allow me to sign a contract with the City of Waterville to share IT staff. Our previous contract expired on June 30, 2008.

The contract requires that we pay a minimum each month of \$450 for up to 10 hours of service. Beyond the 10 hours we will pay \$45 an hour. These rates have not changed from the previous contract.

I have been pleased with the services we have received from the IT staff and I am hopeful this contract can be renewed.

ALCOM Inc. CDBG Request

Last month I reported I had submitted a letter of intent to apply for CDBG's economic development program on behalf of ALCOM Inc. ALCOM is planning to relocate their business from Waterville to our Industrial Park on the Augusta Road.

The application for the grant is due on March 6, 2009. I have been working with ALCOM, KVCOG and the Maine Department of Community and Economic Development to complete the application. I do not expect to have the application ready for Town Council consideration until Monday, February 23rd.

I am requesting that a special Council meeting be scheduled for Monday, February 23rd beginning at 7:00 pm. From 7:00 pm to 7:30 pm a Town Council workshop on Tax Increment Financing (TIF) will be conducted. ALCOM is requesting a TIF as part of their overall project.

Then beginning at 7:30 pm we will conduct a public hearing on ALCOM's CDBG application. The public hearing is a requirement of the grant application.

Following the public hearing the Town Council can then act on a resolution that will authorize me to submit the CDBG application.

Community Catalyst Event

Members of our Sustainability Committee (*Catherine Nadeau, Elery Keene, Jim Veilleux, Shelley Phillips and myself*) attended a three day workshop (*Jan. 17th—19th*) that focused on energy conservation and developing sustainability goals for this region. In your packet is a handout titled "The Community Catalyst for Energy Conservation and Sustainability". Contained in that document is an Action Plan that is a product of the workshop.

Our Sustainability Committee will be meeting in the coming months to discuss what portions of the plan should be implemented here in Winslow.

Dallaire Street Update

As I have reported in the past I have been in ongoing discussions with both FEMA and MEMA regarding concerns about the Dallaire Street Slope.

I am planning to attend a one day FEMA workshop with our Code Enforcement Officer on February 19th in Wiscasset. The workshop is a requirement if we want to be eligible for grant funds from FEMA to help address our concerns about the slope.

If after the workshop, it appears we may qualify for grant funding then I will schedule a meeting between the Dallaire Street Residents, FEMA and MEMA to discuss their options and what they can expect from FEMA.

Once the Town's options become clear I will present those options to the Town Council for consideration.

Johnny’s Selected Seeds Reports Problem with a Leaking Roof

Harry Fraser contacted me this week and reported Johnny’s Selected Seeds has a serious problem with a leaking roof. The problem area is located in a portion of the building where roof repairs have not yet been made.

I will be meeting with Mr. Fraser on Thursday (Feb 5th) to discuss the issue further.

Cable Franchise Agreement to Expire

In your packet is a notice from Time Warner Cable that the Town’s Cable Franchise Agreement will expire on October 14, 2011 and that they seek to renew the agreement.

A Council position on our Cable TV Committee is vacant and should be filled before the renewal process begins. I will be seeking a council appointment to this position at Monday night’s meeting.

Town Employees Recognized

In January of this year the Town of Winslow received the Public Service Division Leader award from the United Way of Mid-Maine because of the employees’ generous contributions to United Way.

On Monday, January 26th, several Town Employees were recognized by the St. John Regional Catholic School for their contributions to the Winslow Community.

The dedication of the Town’s employees to this community is reflective of the leadership at the Town Council level. Your continued support of our staff and sincere concern for our citizens encourages and promotes staff loyalty—Thank You.

Motion by Mr. Saint Amand and seconded by Mr. Manson to hold a special council meeting on February 23 with the public hearing to begin at 7:30 p.m. Motion carried. Unanimous.

d. Department Reports

Reports were received from Public Works, Fire Department, Police Department, Library, Code Enforcement, Assessor and Parks & Recreation.

e. Treasurer’s warrant approved and signed by the Finance Committee during the Month of December.

No. 14.....	\$ 328,916.88
No. 15.....	\$ 330,647.38
Total	\$ 659,564.26

f. Financial Report

Motion by Mr. Michaud and seconded by Mr. Saint Amand to approve all reports. Motion Carried. Unanimous.

UNFINISHED BUSINESS:

1. Resolution No. 2-2009: Providing for recognition of Achievement of a Winslow Winslow high School Coach and dedication of the Winslow High School Basketball Court in his name. (One Reading) Sponsored by Steven Russell.

Motion by Mr. Michaud and seconded by Mr. Manson to rescind Resolution No. 2-2009.
Motion carried. Unanimous.

Motion by Mr. Michaud and seconded by Mr. Grant to authorize Mr. Heavener to work with the Education Department to form a committee for future recognition requests.
Motion carried. Unanimous.

NEW BUSINESS:

1. Order No. 1-2009: Providing for the Adoption of a Comprehensive Plan. (First Reading) Sponsored by Steven Russell.

Motion by Mr. Saint Amand and seconded by Mr. Michaud to accept the First Reading of Order No. 1-2009.

Comprehensive Committee Chairman, Paul Dunbar reviewed the committee procedures used to establish a new Comprehensive Plan. He presented two maps showing future land use and the Pattee Pond watershed. Mr. Dunbar expressed the urgency of forming the Implementation Committee and the importance of implementing this plan within one year. Positive comments were heard from Macgregor Stocco, KVCOG, Frank Stankevitz, CEO, Peter Garret, and Mike Parker, Planning Board Chairman. The council thanked the committee for their diligence and for presenting the Winslow Comprehensive Plan. A roll call vote was taken.

Catherine Nadeau—Yes	Brad Grant—Yes
Paul Manson—Yes	Roland Michaud—Yes
Gerald Saint Amand—Yes	Steven Russell—Yes

Motion passed, 6-0.

2. Resolution No. 3-2009: Providing for Application for a Class I Liquor License (Renewal) by Jeannine Hendsbee d/b/a/ Lobster Trap And Steakhouse, 21 Bay Street. (One Reading) Sponsored by Steven Russell
3. Resolution No. 4-2009: Providing for Application for a Restaurant (Class I, II, III, IV) Liquor License by Lucky Panda Inc d/b/a Lucky Panda, 1 Cushman Road, Unit 2. (One Reading) Sponsored by Steven Russell.

Motion by Mr. Saint Amand and seconded by Mr. Grant to adopt Resolution No. 3-2009 and Resolution No. 4-2009. Motion carried. Unanimous.

4. Resolution No. 5-2009: Providing for Authorization for the Town Manager to enter into an Information Technologies Services Contract with the City of Waterville. (One Reading) Sponsored by Steven Russell.

Motion by Mr. Manson and seconded by Mr. Grant to adopt Resolution No. 5-2009. Motion carried. Unanimous.

ADJOURNMENT:

Motion by Mr. Saint Amand and seconded by Mr. Grant to adjourn the meeting. Motion Carried. Unanimous.

The meeting adjourned at 8:35 p.m.

ATTEST: _____
Town Clerk of Winslow Maine