

TOWN OF WINSLOW, MAINE
REGULAR COUNCIL MEETING
Minutes of Meeting
March 9, 2009

REGULAR MEETING

1. Roll call attendance was taken with seven (7) members present:

James Byrne, Brad Grant, Paul Manson, Roland Michaud, Catherine Nadeau, Steven Russell and Gerald Saint Amand.

Michael Heavener, Town Manager was present along with John Giroux, Public Works Director and Kelly Karter, Assessor.

2. Approval of Minutes of Previous Meetings:

Motion by Mr. Saint Amand and seconded by Mr. Byrne that the minutes of the meetings held on February 9 and February 23 be approved. Motion Carried. Unanimous.

3. Communications

- a. Legislative Update

No comment

- b. Other

1. Copy of Minutes from Kennebec Water District meetings held January 22 & February 5.
2. Copy of Minutes from Winslow School Committee meeting held February 2.
3. Copy of Winslow School Committee Agenda for March 2.
4. Copy of Maine DOT Notice of Intent to file for a permit for bridge maintenance, restoration, replacement & removal throughout the state.
5. Copy of Minutes from Kennebec Sanitary Treatment District January 20 meeting.
6. Copy of Minutes from Planning Board meetings held January 21 & February 4.
7. Memo from Councilor Michaud regarding Tax Payment due dates.
8. Copy of letter from Alton Stevens, Esq. appealing a Code Enforcement decision for Daniel Bernier.
9. Copy of letter from Maine Municipal Health Trust regarding our health insurance.

- 10. Copy of the American Recovery and Reinvestment act of 2009 by NADO news including an analysis of Federal Community, Economic, Infrastructure, Human Services and Transportation Programs.
- 11. Copy of email from Henry Beck, State Representative regarding Senior Farmshare Program applications.
- 12. Copy of Winslow Public Schools 2009-2010 Budget.

4. Reports of Committees and Commissions

a. Assessor's Tax Abatements and Supplemental Tax Bills

Abatements:

2008/2009	Jeffrey & Susan Benedict 55 Ellis Road Winslow ME 04901	\$ 69.30
	Map 8 Lot 16D-Vision Acct #796 2 Acres split off and not deducted	

Motion by Mr. Grant and seconded by Mr. Byrne to approve the Tax Abatement totaling \$69.30. Motion carried. Unanimous.

Supplemental Tax Bills:

2008/2009	Madison Paper Industries PO Box 129 Madison ME 04950-0129	\$2,937.00
	Map 19 Lot 17A-Vision Acct #4474 Missed on Tax Roles	

Motion by Mr. Saint Amand and seconded by Mr. Grant to approve the Supplemental Tax Bill totaling \$2,937.00. Motion carried. Unanimous.

b. Appointments

Motion by Mr. Michaud and seconded by Mr. Saint Amand to reappoint Paul Dunbar and Scott Giroux to the Board of Parks & Recreation for a 5-year term. Motion carried. Unanimous.

c. Town Manager Report

Unexpected Increase in KSTD Fee

In my budget memo dated February 26, 2009, I pointed out that there has been a significant increase in our Kennebec Sanitary Treatment District fee. In fact the fee has increased 46% or \$124,229 over last year's fee (*see attached Certificate of Apportionment*).

The increase was influenced by three factors. The first was the percentage of our contribution increased slightly. The second was our use of surplus decreased and finally our rates, according to our

flow meter, increased substantially over the past year.

Our flow increase cannot be explained. Our Publics Work Director is working with KSTD to identify what is causing the flow increase. As a precautionary measure our flow meter is being replaced.

Union 52 Central Office Building

The School Committee is currently working towards a dissolution agreement with Vassalboro and China regarding the Union 52 Central Office Building. I have attached a letter from Attorney Robert Nadeau explaining the School Committee’s authority in this matter. I have also attached a document prepared by the School Department that provides some details about the initial Inter Local Agreement as it relates to the Central Office.

School Budget Material

Included in your packet is a revised school budget. Please include this budget with your budget material you recently received.

Sewer Rehabilitation Project

Attached to this report is a sewer rehabilitation proposal we have submitted to the State to be considered for potential stimulus funding.

The Public Works Director will be at the Town Council meeting and he can answer any questions you may have about the project.

Order No. 2-2009

Order number 2-2009 is for the abatement of taxes on four mobile homes. The mobile homes were demolished before April 1, 2006 and should not have been assessed for taxes.

John Giroux, Public Works Director discussed the KSTD increased fees. He has ordered a new meter and is investigating several areas that could have caused the high flow resulting in the increase. He commented that the formula that KSTD uses to calculate the fees is very complicated and how helpful our KSTD board members Robert Nadeau and Peter Deane have been.

d. Department Reports

Reports were received from Public Works, Fire Department, Police Department, Library, Code Enforcement, Assessor and Parks & Recreation.

e. Treasurer’s warrant approved and signed by the Finance Committee during the Month of February.

No. 16.....	\$ 1,633,126.80
No. 17.....	<u>54,269.07</u>
Total	\$ 1,687,395.87

f. Financial Report

Motion by Mr. Saint Amand and seconded by Mr. Grant to approve all reports.
Motion Carried. Unanimous.

UNFINISHED BUSINESS:

1. Order No. 1-2009: Providing for the Adoption of a Comprehensive Plan. (Second Reading) Sponsored by Steven Russell.

Motion by Mr. Saint Amand and seconded by Mr. Byrne to adopt Order No. 1-2009. Mr. Heavener submitted a map showing three eagle nests that will be included in the Comprehensive Plan. A roll call vote was taken.

James Byrne—Yes Paul Manson—Yes
Roland Michaud—Yes Catherine Nadeau—Yes
Brad Grant—Yes Gerald Saint Amand—Yes
Steven Russell—Yes

Motion passed, 7-0.

NEW BUSINESS:

1. Order No. 2-2009: Providing for the Abatement of Taxes on Accounts that have been Deemed out of Business, or in error or omission, or the Tax Collector Has determined that the Collection Costs would be greater than the Taxes to be collected. (First Reading) Sponsored by Steven Russell.

Motion by Mr. Saint Amand and seconded by Mr. Byrne to accept the first reading of Order No. 2-2009. A roll call vote was taken.

Catherine Nadeau—Yes James Byrne—Yes
Paul Manson—Yes Brad Grant—Yes
Gerald Saint Amand—Yes Roland Michaud—Yes
Steven Russell—Yes

Motion passed. 7 – 0.

Motion by Mr. Saint Amand and seconded by Mr. Grant to suspend the second reading and adopt Order No. 2-2009. A roll call vote was taken.

Catherine Nadeau—Yes James Byrne—Yes
Paul Manson—Yes Brad Grant—Yes
Gerald Saint Amand—Yes Roland Michaud—Yes
Steven Russell—Yes

Motion passed. 7 – 0.

2. Order No. 3-2009: Providing for the Sale of a Lot in the Winslow Industrial Park on the Augusta Road. (First Reading) Sponsored by Steven Russell.

Motion by Mr. Russell and seconded by Mr. Saint Amand to accept the first reading of Order No. 3-2009. A roll call vote was taken.

Brad Grant—Yes	Catherine Nadeau—Yes
Gerald Saint Amand—Yes	Roland Michaud—Yes
James Byrne—Yes	Paul Manson—Yes
Steven Russell—Yes	

Motion passed, 7 – 0.

3. Resolution No. 7-2009: Providing for Pole location Permit-Central Maine Power Company and Northern New England Telephone Operations LLC – Project 1000265726 (One Reading) Sponsored by Steven Russell

Motion by Mr. Saint Amand and seconded by Mr. Grant to adopt Resolution No. 7-2009. Motion carried. Unanimous.

4. Resolution No. 8-2009: Providing for Recognition of the Life-Saving actions of Three (3) members of the Winslow Fire Department and One (1) member of the Winslow Police Department. (One Reading) Sponsored by Steven Russell

Motion by Mr. Saint Amand and seconded by Mr. Byrne to adopt Resolution No. 8-2009. Motion carried. Unanimous.

5. Resolution No. 9-2009: Providing for Authorization for the Town Manager to renew The Town’s existing Electricity Supply Agreement with Constellation NewEnergy. (One Reading) Sponsored by Steven Russell.

Motion by Mr. Saint Amand and seconded by Mr. Byrne to adopt Resolution No. 9-2009. Motion Carried. Unanimous.

6. Resolution No. 10-2009: Providing for Authorization for the Town Manager to renew the Town’s existing Application Service Provider Agreement with Tyler Technologies, Inc. (One Reading) Sponsored by Steven Russell.

Motion by Mr. Saint Amand and seconded by Mr. Grant to adopt Resolution

No. 10-2009.

Motion Carried. Unanimous.

7. Resolution No. 11-2009: Providing for the Adoption of Tax Increment Financing (TIF) Guidelines for Commercial Development and Redevelopment Projects. (One Reading) Sponsored by Steven Russell.

Motion by Mr. Saint Amand and seconded by Mr. Byrne to adopt Resolution No. 11-2009.

Motion Carried. Unanimous.

Mr. Heavener asked for permission to form a TIF advisory committee that will include himself, one council member, one Winslow resident, a Central Maine Growth Council member and the assessor. Councilman Saint Amand volunteered to be on the committee. The council approved his request.

ADJOURNMENT:

Motion by Mr. Saint Amand and seconded by Mr. Grant to adjourn the meeting.

Motion Carried. Unanimous.

The meeting adjourned at 8:35 p.m.

ATTEST: _____
Town Clerk of Winslow Maine