

TOWN OF WINSLOW, MAINE
REGULAR COUNCIL MEETING
Minutes of Meeting
June 8, 2009

REGULAR MEETING

Because Chairman Russell is ill, the Town Clerk asked for nominations for a Chairman Pro Tem to serve for this meeting. Mr. Grant nominated Mr. Saint Amand; motion seconded by Mr. Manson. With no further nominations forthcoming, the vote was unanimous for Mr. Saint Amand. Mr. Saint Amand opened the Regular Meeting at 7:31 p.m.

1. Roll call attendance was taken with five (5) members present:

Brad Grant, Paul Manson, Roland Michaud, Catherine Nadeau, and Gerald Saint Amand.

Michael Heavener, Town Manager was present along with Frank Stankevitz, CEO and John Giroux, Public Works Director.

2. Approval of Minutes of Previous Meetings:

Motion by Mr. Manson and seconded by Mr. Grant that the minutes of the meeting held on May 11 be approved. Motion carried. Unanimous.

3. Communications

- a. Legislative Update

Mr. Fletcher discussed the balancing of the State Budget. Pro Tem Chairman Saint Amand thanked Mr. Fletcher for coming to the meetings to keep the Council informed. He pointed out that not all communities have such dedicated Legislators.

- b. Other

1. Copy of Minutes from Kennebec Water District meetings held April 16 & May 7.
2. Copy of Minutes from Kennebec Sanitary Treatment District meetings held March 17, April 21, & April 28.
3. Copy of MMA Executive Committee election process.
4. Copy of memo from Roland Michaud to update the council about three meetings he attended in May.
5. Copy of minutes from Winslow Planning Board meeting held on May 6.
6. Copy of results of the Energy Audit at the Winslow Library by the Maine Public Utilities Commission.

4. Reports of Committees and Commissions

a. Assessor's Abatements

2008/2009	Nick Brown & James Barnet 857 Augusta Road Winslow, ME 04901 Rotted sill in rear, rotted deck Map 4 Lot 1	\$258.85
2008/2009	Jeffrey McCaslin 404 Nowell Road Winslow ME 04901 House is gutted. Map 6 Lot 48	\$209.25
2008/2009	Donald Eskelund 189 Heywood Rd Winslow ME 04901 Fencing charged as reported, no Other charged in Town- Personal Property	\$ 22.11

Motion by Mr. Grant and seconded by Mr. Manson to approve the Assessor's Tax Abatements totaling \$490.21. Motion carried. Unanimous.

b. Town Manager's Report

STATE BUDGET UP-DATE

As you know, the State's biennial budget for FY 2010 and 2011 has been adopted. Because municipal revenue sharing will be reduced 15% and not the 10% I was projecting, we will have approximately \$49,000 less in municipal revenue sharing revenue. We do not need to respond to the loss revenue at this time, however, I will need to monitor the budget closely during the coming fiscal year to determine when and if budgeted expenditures will need to be adjusted.

I have attached an email from Geoff Herman of the Maine Municipal Association that more fully describes the State Budget and the potential impact on municipalities and property tax payers.

TOWN OFFICE ROOF

Every winter we experience significant sagging in the Town Office roof as a result of the snow load, which is noticeably visible inside the building. As a result, we have to have the roof shoveled several times through the course of a winter. The excessive roof sagging has also caused tears in the rubber membrane, which has caused leaks that have had to be repaired.

A.E. Hodsdon has examined the Town Office roof and has determined the existing design does not meet current building code (see attached report).

The cost to solve this problem is approximately \$26,500.00. I will discuss this matter with you further at the June 8th Council meeting.

ORDER #9-2009

In 2005 the Town sold sections of a small strip of land in the Sunset Heights Subdivision to abutting property owners. Two abutting properties did not acquire the land at the time; however, the property owners are now requesting to purchase the abutting portion of land owned by the Town.

AUDIO & VIDEO OPTION FOR THE COUNCIL CHAMBERS

We currently have \$10,000 in Cable Franchise grant funds that can be used for Audio and Video projects that have a cable TV component.

I have received estimates to install an audio and video recording system in the Council Chambers at an approximate cost of \$4,839.00. I have also received an estimate to install two (2) 46" flat screen TVs in the Council Chambers at a cost of \$3,798.00.

The addition of these items will allow us to record the Council meetings and to make portions of the recordings available on the Web. In addition the flat screen TVs will allow for presentations to be viewable by both the audience and the Council at the same time.

This system will be connected to cable TV and can also be used for staff meetings and trainings.

I will be discussing this option with you further at the Town Council meeting.

COUNCIL CHAMBER'S AIR CONDITIONER

We need to consider replacing the air conditioner at the rear of the Council Chambers. An outside mounted unit would be better suited than the current setup. I will be discussing this further with you at the Council meeting.

CREDIT CARD TRANSACTIONS

The Maine Legislature has adopted a bill that authorizes municipalities to accept credit card payments while passing the credit card transaction fee on to the card user.

I strongly recommend that we pursue an arrangement that will allow our citizens to pay their taxes and other municipal fees through the use of a credit or debit card.

I will be discussing this matter with you further at the Monday Council meeting.

LIBRARY ENERGY AUDIT

In your packet is a copy of an energy audit for the Library that was conducted by Efficiency Maine. I am scheduled to meet with our Sustainability Committee on Thursday June 11th at 3:30 PM to review the report and to make recommendations to improve the Library's energy efficiency.

LOHMANN ANIMAL HEALTH

I have met with Lohmann Animal Health's (LAH) Chief Executive Officer, David Zacek, and Noreen Norton of Eaton Peabody Consulting Group. We discussed LAH's planned expansion of their facility on the China Road, which they project will cost \$4.9 million.

Mr. Zacek expressed LAH's intentions of pursuing a TIF arrangement with the Town. LAH will be providing me with a formal TIF request, which I will present to the TIF Advisory Committee. At some point I will then be presenting the Advisory Committee's recommendation to the Town Council.

AN APPEAL OF A DECISION BY THE CEO

Dan Bernier has expressed his intentions of appealing a decision made by Code Enforcement Officer Frank Stankevitz.

The new plumbing code we recently adopted requires that the first step in the appeal process be

made to the municipal officers. Subsequent steps in the appeal process are conducted at the State level.

Once Mr. Bernier or his attorney provides us with adequate notification a decision will need to be made on when the appeal will be heard. The hearing itself will likely be conducted much like a Zoning Board of Appeals hearing.

JUNE 9TH ELECTION REMINDER

There will be two (2) ballot questions on the June 9th election. Both of which are related to the School and AOS budget. The election will be held at the VFW here in Winslow.

The council instructed Mr. Heavener to bring formal proposals to the next meeting for the Town Office Roof repair, Credit card transactions, Audio/Video equipment and air conditioning for the Council Chambers.

c. Department Reports

Reports were received from Public Works, Fire Department, Police Department, Library, Code Enforcement, and Assessor.

d. Treasurer’s warrants approved and signed by the Finance Committee during the Month of May.

No. 23.....	\$ 432,677.12
No. 24.....	<u>\$ 1,405,527.87</u>
Total	\$ 1,838,204.99

e. Financial Report

Motion by Mr. Grant and seconded by Mr. Michaud to approve all reports.

Motion carried. Unanimous.

UNFINISHED BUSINESS:

- Order No. 7-2009: Providing for the Use of Confiscated Funds acquired by the Winslow Police Department. (Second Reading) Sponsored by Steven Russell.

Motion by Mrs. Nadeau and seconded by Mr. Manson to adopt Order No. 7-2009. A roll call vote was taken.

Paul Manson—Yes	Gerald Saint Amand—Yes
Roland Michaud—Yes	Catherine Nadeau—Yes

Motion passed, 4 – 0. Brad Grant abstained.

- Order No. 8-2009: Providing for the conveyance of Town owned Property. (Second Reading) Sponsored by Steven Russell.

Motion by Mr. Grant and seconded by Mrs. Nadeau to adopt Order No. 8-2009. A roll call vote was taken.

Catherine Nadeau—Yes Paul Manson—Yes
Brad Grant—Yes Roland Michaud—Yes
Gerald Saint Amand—Yes

Motion passed, 5– 0.

NEW BUSINESS:

1. Ordinance No. 4-2009: Providing for an amendment to the Winslow Zoning Map, to re-zone a portion of the High Density Residential District on the Cushman Road to Restricted Commercial. (First Reading) Sponsored by Steven Russell.

Motion by Mr. Michaud and seconded by Mr. Grant to accept the First Reading of Ordinance No. 4-2009. After a brief discussion, a roll call vote was taken.

Roland Michaud—Yes Paul Manson—Yes
Brad Grant—Yes Catherine Nadeau—Yes
Gerald Saint Amand—Yes

Motion passed, 5 - 0.

2. Order No. 9-2009: Providing for The Sale of Two Small portions of Land Located off Joe Avenue. (First Reading) Sponsored by Steven Russell.

Motion by Mr. Manson and seconded by Mr. Michaud to accept the First Reading of Order No. 9-2009. A roll call vote was taken

Catherine Nadeau—Yes Gerald Saint Amand—Yes
Roland Michaud—Yes Paul Manson—Yes
Brad Grant—Yes

Motion Passed. 5 – 0

3. Order No. 10-2009: Providing for the sale of a Lot in the Winslow Industrial Park on the Augusta Road. (First Reading) Sponsored by Steven Russell.

Motion by Mr. Manson and seconded by Mr. Michaud to accept the First Reading of Ordinance No. 10-2009. A roll call vote was taken.

Brad Gant—Yes
Paul Manson—Yes
Catherine Nadeau—Yes

Roland Michaud—Yes
Gerald Saint Amand—Yes

Motion passed, 5 – 0.

4. Resolution No. 20-2009: Providing for the acceptance of the Final Engineering Design for a New Pedestrian and Bicycle Pathway Adjacent to the Winslow Town Office. (One Reading) Sponsored by Steven Russell.

Motion by Mr. Manson and seconded by Mrs. Nadeau to adopt Resolution No. 20-2009.
Motion carried. Unanimous

5. Resolution No. 21-2009: Providing for Transfer of Funds from the Contingency Account. (One Reading) Sponsored by Steven Russell.

Motion by Mr. Manson and seconded by Mr. Grant to adopt Resolution No. 21-2009.
Motion carried. Unanimous

6. Resolution No. 22-2009: Providing for the Town Manager to sign a Proclamation Declaring June 8 – 12, 2009 as VFW and Ladies Auxiliary week. (One Reading) Sponsored by Paul Manson.

Motion by Mr. Manson and seconded by Mr. Michaud to adopt Resolution No. 22-2009.
Motion carried. Unanimous.

ADJOURNMENT:

Motion by Mr. Grant and seconded by Mr. Manson to adjourn the meeting.
Motion carried. Unanimous.

The meeting adjourned at 8:56 p.m.

ATTEST: _____
Town Clerk of Winslow Maine