

TOWN OF WINSLOW, MAINE  
REGULAR COUNCIL MEETING  
& PUBLIC HEARING  
Minutes of Meeting  
September 8, 2008

Chairman Saint Amand opened the Public Hearing at 7:30 p.m. and asked for public comments on the following:

1. Providing for the Amendment of the Municipal Library Code.

With no comments Chairman Saint Amand closed the Public Hearing and called the regular meeting to order at 7:31 p.m.

REGULAR MEETING

1. Roll call attendance was taken with seven (7) members present:

James Byrne, Brad Grant, Paul Manson, Roland Michaud, Catherine Nadeau, Steve Russell and Gerald Saint Amand.

Michael Heavener, Town Manager, Attorney Bill Lee were present along with Judy Larson, Librarian, Kelly Karter, Assessor and Frank Stankevitz, CEO.

2. Approval of Minutes of Previous Meetings:

Motion by Mr. Byrne and seconded by Mr. Grant that the minutes of the meetings held on July 14 & August 11 be approved. Motion Carried. Unanimous.

3. Communications

- a. Legislative Update

No Comment

- b. Other

1. Copy of Minutes from Kennebec Water District July 17 & August 7 meetings.
2. Copy of Minutes from School Committee Meetings held June 3, August 4, and August 18.
3. Copy of School Committee agenda for September 2.
4. Copy of Minutes from Kennebec Sanitary Treatment District July 15 meeting.
5. Minutes of Parks & Recreation Board meeting held August 7th.

#### 4. Assessor's Tax Abatements

2007/2008	Mark & Sandra Welch 112 South Pond Road Winslow ME 04901	\$185.63
-----------	--	----------

Map 5 Lot 57E, Acct. #3305. Parcel was subdivided; acreage not deducted from main lot.

2006/2007	Mark & Sandra Welch 112 South Pond Road Winslow ME 04901	\$183.15
-----------	--	----------

Map 5 Lot 57E, Acct. #3305. Parcel was subdivided; acreage not deducted form main lot.

Motion by Mr. Byrne and seconded by Mr. Manson to approve the Assessor's Tax Abatements totally \$368.78. Motion Carried. Unanimous.

#### 5. Reports of Committees and Commissions

##### a. Town Manager Report

#### **School Regional Planning Committee Formed**

At the last Town Council meeting I reported that the School Committee had decided to form an "Alternate Organizational Structure" ("AOS") as an alternative to forming a Regional School Unit (RSU).

The School Committee is exploring an AOS arrangement jointly with the City of Waterville and the Town of Vassalboro. The School Committee asked Town Council Chairman Saint Amand to appoint a Town Councilor to a new Regional Planning Committee (RPC) that will be tasked with developing an AOS plan. As a result Town Councilor Brad Grant was appointed as the Council representative to the new RPC. Other RPC members for the town are Wendy Roy, Joel Selwood and myself.

Vassalboro, Winslow and Waterville will hold a Joint School Committee Meeting at 5:45 on September 15th at Mid-Maine Technical Center, 3 Brooklyn Avenue, Waterville. A Question & Answer session will be conducted by Richard Spencer who is an attorney and an "expert" in respect to an "AOS".

Over the next few months the new RPC's goal is to have a completed AOS plan that has been approved by the Commissioner of Education and by the voters in each of the three communities before the end of January 2009. If approved by the voters the AOS plan would take effect July 1, 2009.

#### **Halifax Dam Removal Project Updates**

DALLAIRE STREET—Monitoring of the Dallaire Street slope is continuing and our Police and Fire Departments are maintaining a presence there.

SEWER LINE—Sewer line work is continuing and the new line is expected to be in place by Monday September 8, 2008, which coincides with the beginning of Sebasticook Lake's seasonal drawdown.

Engineer Al Hodsdon has reported that cover over the existing sewer line is better than originally expected. He said because of this approximately 120 feet less of sewer line will need to be replaced on the south side of the river. Mr. Hodsdon said they are still evaluating the northern side of the river to determine what will actually need to be replaced there.

RIPRAP—Sebago Technics reported that FPLE will be providing them with a basic plan for the riprap and schedule for placement by the end of the day on September 3rd. FPLE has provided a verbal description of their riprap plan to Sebago Technics, which they report sounds conceptually appropriate.

PERMIT EXTENDED—The Army Corp of Engineers has extended FPLE's in stream work window to September 30th of this year.

## Fire Chief Cost Sharing Arrangement

The following is the cost sharing arrangement we have with the City of Waterville for the Fire Chief's position:

Salary	\$65,000
Vehicle	\$4,200
Uniforms	\$1,000
Health Ins.	\$11,540
Retirement	\$1,885
Workers Comp	\$2,910
Mtgs, Dues, Conf.	\$1,500
Unemployment Ins	<u>\$1,500</u>
TOTAL	<b>\$89,535</b>

Waterville's share is \$53,721

Winslow's share is \$35,814

## Recommendation for the Formation of a Charter Amendment Committee

Over the past two years various Town Councilors and the Town Attorney have pointed out some errors and inconsistencies in our existing Town Charter. For this reason I am requesting that the Town Council form a "Charter Amendment Committee" to develop a "Proposal of Amendments" that would ultimately be presented to the voters for approval. Although the needed corrections are minor the charter serves as the Town's constitution and should be void of such errors.

## Combined Sewer Overflows Update

At our last Town Council meeting the Town Council asked the Public Works Director and myself to prepare some options the Council could consider to help address the CSO issue.

In your packet is a memo from Public Works Director John Giroux dated August 20, 2008 that outlines three (3) options. This memo is the result of Mr. Giroux and I meeting to discuss the issue.

Mr. Giroux will not be at our Town Council meeting this month because he will be on vacation. He has asked that we continue discussion of the issue at the Town Council meeting in October. There is no need to rush to a decision at this time because any corrective action would likely not occur until September of 2009.

## Benton Avenue Construction Update

Due to wet weather in July, ledge removal and water main replacement, the paving date has been pushed back to the last week of September or first week of October. Loam and lawn hydro-seeding will occur this fall.

## Library Code Update

During the process of updating our Library Code I learned that the Library maintained the following bank accounts that have not been included in the Town's annual audit:

Checking Acct	\$1,128.98
Checking Acct	\$98,364.91
Savings Acct	\$1,400.81
CD	\$31,413.73
CD	<u>\$27,848.95</u>
<b>Total</b>	<b>\$160,157.38</b>

After speaking with the Auditors and the Town Attorney I am taking steps to convert these accounts to Town accounts. I have also included these accounts in this year's audit. I will be including these accounts in future monthly financial reports to the Town Council.

**Freedom of Access Training Reminder**

Before November 1, 2008 you must thoroughly review the FAQ sheet and complete the certification document (*included in last month's packet*) or you must attend an approved training course and complete the certification document.

**KVCOG 41st Annual Meeting**

KVCOG's Annual meeting is being held on Wednesday, September 17th at the Grandeur Sun from 5:00 pm to 8:00 pm. The guest speaker is President & CEO of Maine and Company Matt Jacobson.

FPLE contacted the town on September 4, 2008 of a change of schedule. They stopped work on the sewer line replacement and focused on the Dallaire Street slope riprap. When that is completed they will finish the sewer line replacement.

Mr. Heavener asked for two councilors to work with him on a Charter review committee. Mr. Michaud and Chairman Saint Amand volunteered.

Mr. Grant was asked to represent the council on the RPC Committee along with Wendy Roy, Joel Selwood and Mr. Heavener. Councilman Grant revealed his three major goals:

1. Cost savings
2. Maintaining Winslow's identity, retaining the High School and sports fields.
3. To keep the council updated on the committees progress

Motion by Mr. Byrne and seconded by Mr. Manson appoint Mr. Grant to the RPC Committee.  
Motion Carried. Unanimous.

b. Department Report

Reports were received from Public Works, Assessor, Police Department, Library, Code Enforcement and Parks & Recreation.

c. Treasurer's warrants approved and signed by the Finance Committee during the Month of August.

No. 3.....	\$ 1,603,590.18
No. 4.....	\$ <u>789,623.49</u>
Total	\$ 2,393,213.67

d. Financial Report

Motion by Mr. Grant and seconded by Mr. Byrne to approve all reports.  
Motion Carried. Unanimous.

TABLED BUSINESS:

1. Ordinance No. 11-2007: Providing for an amendment to Winslow Zoning Ordinance Sec. 14-82, Definitions, by adding the underlined (underlined) language in the attached provision of the Zoning Ordinance. (Second Reading) Sponsored by Gerald Saint Amand

Motion by Mr. Michaud seconded by Mr. Byrne to remove Ordinance No. 11-2007 from the table. Motion Carried. Unanimous.

Motion by Mr. Michaud and seconded by Mr. Byrne to adopt Ordinance No. 11-2007.

After a lengthy discussion a roll call vote was taken.

Roland Michaud—Yes	Catherine Nadeau—Yes
James Byrne—Yes	Brad Grant—Yes
Steve Russell—Yes	Paul Manson—Yes
Gerald Saint Amand—Yes	

Motion passed, 7-0.

UNFINISHED BUSINESS:

1. Ordinance No. 2-2008: Providing for the Amendment of the Municipal Library Code (Second Reading) Sponsored by Gerald Saint Amand.

Motion by Mr. Michaud and seconded by Mr. Russell to accept the second reading of Ordinance No. 2-2008. A roll call vote was taken.

Paul Manson—Yes	Steve Russell—Yes
Brad Grant—Yes	James Byrne—Yes
Roland Michaud—Yes	Catherine Nadeau—Yes
Gerald Saint Amand—Yes	

Motion Passed, 7-0

2. Order No. 8-2008: Providing for the purchase of a Plow Unit and a Refuse Collection Unit to replace existing units. (Second Reading) Sponsored by Gerald Saint Amand

Motion by Mr. Russell and seconded by Mr. Grant to accept the second reading of Order No. 8-2008. A roll call vote was taken.

Steve Russell—Yes	Brad Grant—Yes
Roland Michaud—Yes	Paul Manson—Yes
Catherine Nadeau—Yes	James Byrne—Yes
Gerald Saint Amand—Yes	

Motion passed. 7-0

NEW BUSINESS:

1. Order No. 9-2008: Providing for the acceptance of Heritage Drive located in the approved Heritage Farm Subdivision and recorded at the Kennebec County registry of Deeds. (First Reading) Sponsored by Gerald Saint Amand.

Motion by Mr. Michaud and seconded by Mr. Russell to approve the first reading of Order No. 9-2008. A roll call vote was taken.

Catherine Nadeau—Yes	Brad Grant—Yes
Paul Manson—Yes	Roland Michaud—Yes
James Byrne—Yes	Steve Russell—Yes
Gerald Saint Amand—Yes	

Motion passed, 7-0.

2. Resolution No. 14-2008: Providing for a Restaurant (Class I, II, III, IV) Liquor License by Celeste and Stan Lapointe d/b/a the Pointe Afta, 252 China Road. (One Reading) Sponsored by Gerald Saint Amand.

Motion by Mr. Russell and seconded by Mr. Byrne to approve Resolution No. 14-2008. Motion Carried. Unanimous.

3. Resolution No. 15-2008: Providing for Pole Location Permit – Central Maine Power Company and Fairpoint New England – Project 1-232136. (One Reading) Sponsored by Gerald Saint Amand.

Motion by Mr. Russell and seconded by Mr. Grant to approve Resolution No. 15-2008. Motion Carried. Unanimous.

ADJOURNMENT:

Motion by Mr. Russell and seconded by Mr. Grant to adjourn the meeting. Motion Carried. Unanimous.

The meeting adjourned at 8:30 p.m.

ATTEST: \_\_\_\_\_